

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD
ON TUESDAY 25th FEBRUARY 2025 AT 7:15PM IN GOLANT
VILLAGE HALL, GOLANT**

Present: Councillors D Jenkinson, (Chairman), D Johns, C Taylor, A Van den Broek and D Pugh-Jones.

Fayre Hardy
Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

Public Participation

Fayre Hardy thanked the parish council for allowing her to park on the village green whilst the tables from the village hall were being stored in her garage. She said that she has sent some requests to the Chair for approval for use of the village green for activities. She also said that she has emailed the Clerk regarding an error in the minutes of the January meeting regarding what she said about the LMP.

Fayre commented that there was a dog in the play park today and that she thinks the "No Dogs" signage is not very clear. She said that a bigger sign saying "No Dogs" might assist with this problem as might the hydraulic gate closure when it is installed.

Fayre said there is no need to count the number of benches on the village green as she has done this. Councillor C Taylor said the condition of the benches was being checked too.

Fayre asked when the tenancy agreement for users of the kayak store will be actioned.

1. Apologies

Apologies were received and accepted from Councillor D Bonsall.

2. To confirm the minutes of the meeting held on Tuesday 29th January 2025

The minutes of the meeting held on Tuesday 28th January 2025, having previously been circulated, were agreed as an accurate record, accepting the revision of minutes mentioned by Fayre above.

3. Declaration of interest in items on the agenda

Councillor C Taylor declared an interest in item 10 on the agenda.

4. Planning Application

To receive and consider the following planning application:

PA25/00697 - Certificate of lawfulness for existing use or development for continued use as a dwelling at Tanhay Studio, Tanhay Lane, Golant

The Clerk explained that comments on this application should not relate to the planning merits of the development but should relate to evidence that councillors might have to either refute or support the Applicant's claim that the development has been used as a dwelling for a continuous period of 10 years.

It was agreed that the dwelling was used as a rented residential annex from 1975 to 2015 and that after that date, the main dwelling and the annex were in separate ownership. It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the application be supported. All councillors voted in favour of the proposal. The proposal was therefore carried.

5. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

- Councillor A Van den Broek reported that he has purchased the metal for the goal hooks and has ordered a hydraulic gate closer for the gate in the playground.
- The Clerk said the change of address for the Village Green with Land Registry is now complete.
- Councillor A Van den Broek said that he has yet to fill the potholes on the Village Green car park but this will be done before the end of March 2025.
- The Clerk said she had asked the cleaning company to re-fill the soap in the dispenser in the toilet. Councillor D Pugh-Jones said she would check that this has been done.

To receive and consider reports on any other matters arising from the previous meeting

The Chairman said that Just Park is now operational in the car park. He said they charge 5% plus VAT as a handling fee. The money will be paid quarterly into the parish council's bank account. Councillor D Jenkinson said the arrangement for Just Park is with Alliance Parking and he will ask them for an addendum to the existing contract.. The Chairman said he had emailed Wildanet regarding them supplying Broadband for the Village Hall but has not yet had a response.

6. To receive the Chairman's Communications

The Chairman emailed the following communications in advance of the meeting:

1. Request received for a VH permit for the village green parking area.
2. Email received from a Councillor showing photos of effluent entering the stream by Sawmills.
3. Email from farmer confirming that muck spreading had been carried out the day before by a contractor.
4. Email from a resident asking why "road closed" signs were appearing in the village.
5. Confirmation from Alliance Parking that "JustPark" (a telephone parking arrangement for when the machine is out of order) is now in operation.
6. To operate Just Park, one downloads the APP and either use the search function or use the location **ID 998950**.
7. Email received covering a number of items, including an invoice for the PC using the VH; a request to park a car during the panto season, so that VH tables can be stored in Fayre's and Martyn's garage; Request for financial support for the telephone in the VH and receipt of the draft Emergency Plan for comment.
8. Email from a Councillor looking at the status of local footpaths and those that we cut and those that CC pay for, following the observation at the PC meeting by a member of the public.
9. Email from Alliance Parking to show the relation with Just Park and how it would operate.
10. Request from Golant Boatwatch for the 2 concessionary permits for Boatwatch members "on duty."

11. Email from Flowbird to confirm the tariff modifications for the new season.
12. Email from a Councillor concerning the conclusion of the Parish Emergency Plan.
13. Email from Flowbird with the invoice and details of the new tariffs for the car park machine.
14. Email from a Councillor to address the completion of the detail required by Flowbird to confirm the update on the ticket machine pricing.
15. Final email to confirm a purchase order had been raised for the modification of the tariff and that the excel spreadsheet had also been returned to Flowbird.
16. Reply from Flowbird confirming receipt of the pricing details.
17. Email from a resident concerning road closures in February. (24th to 28th)
18. Email from a resident suggesting that they met a couple who were unable to make the parking machine work. (subsequently the machine was found to be working when checked by a Councillor)
19. Further email from Flowbird asking if everything was ok to proceed with a 1st March tariff change.
20. Confirmation that Paddle Cornwall have applied to take Parking Bay 1 for the forthcoming season.
21. Email from a resident confirming that the road closure was initiated by S W Water for pipe relining at the junction of Water Lane and Cowshit Lane. And asking if they (S W Water) should have sought permission?
22. Receipt of Electricity invoice from Fowey Harbour Authorities for the Boathut.
23. A revised Emergency Plan received to correct a typo.
24. Receipt of a draft Emergency Plan (for comment) to go out as a Maurie Mail.
25. Request from the VH asking if the PC would like to retain a representative on the VH committee and if that person would be the same as last year?
26. Various emails including the one sent from Cornwall Council, inviting us to agree to cut various paths and to receive small amounts of grant to help pay some of the cost.
27. A councillor has offered to try and sort this arrangement out.

7. To any questions from Councillors, previously notified to the Clerk

None

8. To receive a report from the Clerk

None

9. To receive a report from Cornwall Councillor A Virr

There was no report from Cornwall Councillor A Virr.

10. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses (22/01/25 – 19/02/25) – £498.47

Cornwall Pension Fund (Pension Contributions) - £110.88

Source for Business (Water for Toilet 04/01/25 – 04/02/25) - £24.27

Flowbird Smart City (Maintenance Contract for Parking Machine) -
£519.90

Western Web (Website Domain Renewal) - £30.00

Fowey Harbour Commissioners (Electricity for Boatwatch Hut) - £85.54

Cornwall Landscaping (Grass Cutting) - £214.80

Flowbird Smart City (Car Park Charges) - £28.73

It was proposed by Councillor D Johns and seconded by Councillor A Van den Broek that all the above orders be authorized for payment. All Councillors voted in favour of the proposal, except for Councillor C Taylor, who having previously declared an interest, abstained from voting. The proposal was therefore carried.

11. Finance Report

To receive and consider a finance report

The Clerk said that, as at 31st January 2025, the accounts balance at £13,562.12 with income of £710 for parking permits and £426.50 from the car parking machine having been received.

12. Car Park

To receive and consider any matters arising relating to the car park

The Chairman said that new parking permits effective from 1st March 2025 have been issued and that the charges for car parking will change on 1st March 2025. It was noted that Boatwatch members on duty benefit from free parking in the car park when on duty (they are issued with permits which are kept in the Boatwatch Hut). Some discussion took place regarding the removal of the remaining rail to the rear of the car parking spaces and this will be considered at a future meeting.

13. Public Toilet

To receive and consider a report relating to the refurbishment of the public toilet

Councillor A Van den Broek said that the door to the toilet will be painted soon and the works to refurbish the public toilet will take place after the summer. The remaining CIL money (approximately £3,000) will be used for these works. We need to check if there is a cutoff date for using the C.I.L money for this project.

To receive and consider any matters arising relating to the public toilet

None

14. Kayak Storage Facility

To receive and consider matters arising relating to the kayak storage facility

Councillor D Johns said that he will draft a tenancy agreement for users of the facility for discussion at the next meeting of the parish council. He said that he has received an enquiry for the rental of the two remaining kayak spaces so there is only one small kayak space and two paddle board spaces remaining for rental.

15. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground.

It was noted that the village green is very wet at the moment. Councillor C Taylor said that he will undertake the first grass cut at the end of

March/beginning of April. Councillor A Van den Broek said he would order 10 tonnes of 803 chippings to fill the potholes on the village green.

16. Green Issues

To receive and consider any matters arising relating to green issues in the parish.

Councillor D Johns said there is an open orchards weekend on 3rd and 4th May 2025 and that Penny Parsons will be doing guided tours of orchards in the parish.

17. Highways

To receive and consider any matters arising relating to highways in the parish.

The Chairman said that he has received notification of an intention for the temporary prohibition of traffic on 9th – 13th June 2025 in Church Hill for works by SWW and for 20th – 24th March 2025 in Tanhay Lane for remedial works which needs to be undertaken by Dynamic Fibre.

He said that he will contact Cornwall Council's Highways department again regarding the bank collapse in Water Lane, to see what they intend to do.

18. Footpaths and Benches

To receive and consider any matters relating to footpaths and benches in the parish.

- Councillor D Johns said that he has contacted Cornwall Council three times regarding the LMP grant but has not yet received a response.
- He said that sheep in the fields above the upper Downs paths are escaping from the fields and using the paths as highways.
- Councillor C Taylor said that the hazel hedges in Tinney's Lane are overgrowing the bridleway. He said that he would cut them back prior to leaf growth.

19. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 25th March 2025 in Golant Village Hall.

The date of the next meeting will be on Tuesday 25th March 2025 in Golant Village Hall commencing at 7:15pm.

There was no further business, and the meeting was closed at 8pm.

ST SAMPSON PARISH COUNCIL MEETING

25th February 2025

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>by Whom</u>
5	Replace goal hooks/install hydraulic closer on gate	AVB
5	Arrange to add the Just Park arrangements to the Alliance contract.	DJ
5	Fill potholes on Village Green carpark	AVB
17	Contact Cornwall Council's Highways department regarding the bank collapse in Water Lane	DJ